PROCEDURE FOR USING YOUR MCGARVEY SCOUT SERVICE CENTER UNIT ACCOUNT

Procedures:

1) A minimum deposit of $10.00 is required to establish and maintain a unit account.

2) On the bottom of this form, list **three** individuals who, in addition to the committee chairman, will be authorized to use the unit account. The advancement chairman, treasurer, and unit leader are practical choices.

3) A new form is needed each year when your unit recharters.

4) Charges to the unit account can be made in person, by phone, or by mail.

5) Charges are limited to the balance in the account. We **CANNOT** go in the red on any unit account.

6) A receipt will be issued showing the ending balance and a detailed description of the transaction.

What can be charged:

1) Literature, badges, supplies, and forms.

2) Adult and youth registration fees, insurance fees, and *Boys Life* subscriptions.

3) Camp reservations, summer camp fees, activity and event fees.

FILL OUT AND RETURN TO SCOUT SHOP
1815 Robison Road West, Erie, PA 16509

PACK_____ TROOP_____ Post_____ DISTRICT_____

Our unit has authorized the following adult members to use our Unit Account. We will notify the McGarvey Scout Service Center in writing of any changes in these authorizations. (Please print)

Name_____Phone_____

Name_____Phone_____

Name_____Phone_____

Signed _____Committee Chairman

Date_____